



PHILIPPINE SCIENCE HIGH SCHOOL
MIMAROPA REGION CAMPUS

**REQUEST FOR QUOTATION
FORM AND NOTICE**

Project: **SUPPLY AND DELIVERY OF JANITORIAL AND REPAIR AND MAINTENANCE SUPPLIES**

The PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS (PSHS-MRC) intends to apply the sum of **ONE HUNDRED SEVENTEEN THOUSAND EIGHT HUNDRED EIGHTY SEVEN PESOS (Php 117,887.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **SUPPLY AND DELIVERY OF JANITORIAL AND REPAIR AND MAINTENANCE SUPPLIES.**

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers to submit price quotations for the above item with the following specifications:
1.1 Please see attached request for quotation form.

SUPPLY AND DELIVERY OF JANITORIAL AND REPAIR AND MAINTENANCE SUPPLIES.

LOT 1 ABC = ₱ 59,999.00

LOT 2 ABC = ₱ 57,888.00

2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".

3. Eligibility Requirements for Small Value Procurement are:

- a.) Certificate of Registration
- b.) Updated Mayor's Permit
- c.) Updated DTI / SEC Registration
- d.) Updated Quarterly Income Tax Return / Tax Clearance
- e.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
- f.) Notarized Omnibus Sworn Statement
- g.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
| Alternative is through Check Payment if Supplier has no Landbank Account
- h.) Filled out Supplier's Information Sheet

4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Mr. ELIAZAR M. FIRMALO, (0933-337-2203 / bacsec@mrc.pshs.edu.ph on March 6-11, 2019 from 8:00am – 5:00pm without cost.

5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on March 11, 2019, 5:00 pm. Suppliers are not required to attend the Opening of Quotations.

6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.

7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


MERIAM F. FALLAR
Administrative Officer V
BAC Chairperson



Republic of the Philippines
Department of Science and Technology
PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS
Brgy. Rizal, Odiongan, Romblon

REQUEST FOR QUOTATION

Quotation No.:
Date:

2019-03-PR036
5-Mar-19

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

DELIVERY WITHIN 10 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (P.O)

In case of failure to make the full delivery / completion within the time specified as offered / required, the Supplier / Contractor shall be liable for liquidated damages / penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered / completed portion (s) of the approved P.O. / Contract.

ITEM #	QTY	UNIT	ITEM / DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE TAX (VAT) INCLUSIVE					
Janitorial and Repair and Maintenance Supplies					
Lot 1	52	pcs	Doormat		
	9	pcs	Feather Duster		
	6	pcs	Dust Pan, Big		
	37	bottle	Fabric Conditioner, 1000ml		
	20	pcs	Broom (Walis Tingting)		
	30	pcs	Detergent Powder, 1kg		
	6	pcs	Mop Handle		
	36	pcs	Mop Head		
	40	pcs	Toilet Bowl Cleaner (1000ml)		
	50	bundle	Trash Bag, XXLarge, Cross-Tie, Oxo-Biodegradable, 10s, Translucent		
	40	pcs	Broom (Walis Tambo) Thick		
	235	kg	Rug		
	50	pcs	Toilet Deodorizer		
			*Comes in various Fragrances: Lemon, Apple, Strawberry, Jasmine, Sampaguita, Melon, & Samba.		
			*50g; With Holders		
	6	pair	Rubber Gloves - XL (3); L (3) ; Heavy Duty		
	41	pcs	INSECT REPELLANT 250ML		
Lot 2	8	pcs	Pail Medium (16L cap)		
	23	pcs	Plastic Flower Pot (16 in DIA.)		
	20	pcs	Scrubbing Pad		
	6	pcs	Vacuum Cleaner (see attached photo for specifications)		
	20	pcs	Trash Can (20L cap. w/ cover)		
	10	pcs	Tornado Mop (see attached photo for specifications)		
	15	pcs	Tornado Mop Head		
	5	pcs	Cob Web Broom		
	1	pc	Electric Angle Grinder		
			*220V-240V input 50/60Hz; with 4inch grinding stone		
	1	pc	Electric Drill w/ bit		
			*220 V-240 V input 50/60 Hz		
	1	pc	Pen Tester (see attached photo for specifications)		
Nothing Follows					
TOTAL					

DELIVERY TERM:

DELIVERY TIME: DELIVERY WITHIN 10 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (P.O)

PAYMENT TERM: 30 Calendar Days Upon Receipt of Purchase Order (PO)

Very Truly Yours,


ELIAZAR M. FIRMALO
A. O. III - Supply Officer II
Mob. No.: 0933-3372203(Sun)
Email: bacsec@mrc.pshs.edu.ph

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

Authorized Company
Representative: _____

(Signature over Printed Name)

Company Name: _____

Address: _____

Mobile No., Tel. No.: _____

T.I.N.: _____

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute / equivalent, specify brand name and make